
TO BE COMPLETED ONLY BY THE TOWNSHIP:

APPLICATION NO. _____ DATE FILED _____, 20 ____ TIME FILED _____.M.

**APPLICATION TO ZONING HEARING BOARD
OR BOARD OF SUPERVISORS**

EAST COVENTRY TOWNSHIP

CHESTER COUNTY, PENNSYLVANIA

**(PLEASE SUBMIT SEVEN (7) COPIES OF APPLICATION/ATTACHMENTS
ALONG WITH A W-9 THAT MUST MATCH THE NAME ON THE CHECK)**

1. Date: _____

2. Type of Application (Check one or more as applicable):

A. TO THE ZONING HEARING BOARD:

- _____ 1. Substantive challenge to the validity of Chapter 27 (Zoning) of the East Coventry Township Code of Ordinances (hereafter referred to as Zoning Ordinance) or Subdivision and Land Development Ordinance (hereafter referred to as SALDO). [Section 909.1.(a)(1) of the MPC and Section 1503.D of the Zoning Ordinance]
- _____ 2. Challenge to the validity of the Zoning Ordinance or the SALDO raising procedural questions or alleged defects in the process or enactment or adoption. [Section 909.1.(a)(2) of the MPC; Section 1506 of the Zoning Ordinance]
- _____ 3. Appeal from determination of the Zoning Officer including, but not limited to, the granting or denial of any permit, or failure to act on the application therefore, the issuance of any cease and desist order or the registration or refusal to register any nonconforming use, structure or lot. [Section 909.1.(a)(3) of the MPC; Sections 1506 and 1506.A of the Zoning Ordinance]
- _____ 4. Appeal from determination by the Township Engineer or the Zoning Officer with reference to the administration of flood plain provisions in the Zoning Ordinance or the SALDO. [Section 909.1.(a)(4) of the MPC] and Section 1506.A of the Zoning Ordinance
- _____ 5. Application for a variance from the terms of the Zoning Ordinance. [Section 909.1.(a)(5) of the MPC; Sections 1506, 1506.B, and 1506 A of the Zoning Ordinance]
- _____ 6. Application for special exception under the Zoning Ordinance. [Section 909.1.(a)(6) of the MPC; Sections 1506, 1506.B and 1506.C of the Zoning Ordinance]
- _____ 7. Appeal from a determination of the Zoning Officer under Section 916.2 of the MPC (preliminary opinion of the Zoning Officer). [Section 909.1 (a)(8) of the MPC; Section 1506 and 1506.A of the Zoning Ordinance]
- _____ 8. Appeal from a determination of the Zoning Officer or Township Engineer in the administration of any provision of the Zoning Ordinance or SALDO with reference to sedimentation and erosion control and stormwater management insofar as the same relates to development not involving applications under the SALDO [Section 909.1 (a)(9) of the MPC]; Sections 1506 and 1506.A of the Zoning Ordinance

B. TO THE BOARD OF SUPERVISORS:

- _____ 1. Application for curative amendment to the Zoning Ordinance pursuant to Sections 609.1 and 916.1 (a)(2) of the MPC. [Section 909.1.(b)(4) of the MPC; Section 1702.2.B of the Zoning Ordinance]
- _____ 2. Petition for amendment to the Zoning Ordinance or SALDO pursuant to Section 609 of the MPC. [Section 909.1.(b)(5) of the MPC; Section 1702.2.A of the Zoning Ordinance]
- _____ 3. Appeal from a determination of the Zoning Officer or the Township Engineer in the administration of provisions of the SALDO with reference to sedimentation and erosion control and stormwater management insofar as the same relate to applications for land development under the SALDO [Section 909.1.(b)(6) of the MPC]
- _____ 4. Application for Conditional Use permitted in the Zoning Ordinance pursuant to Section 913.2 of the MPC and Part 14 (Conditional Use Process) of the Zoning Ordinance.

3. Applicant(s):

- A. Name (s): _____
- B. Mailing Address: _____
- C. Telephone Number: _____
- D. Legal status of Applicant(s) (check one):
 - _____ Owner(s) of legal title
 - _____ Owner(s) of equitable title
 - _____ Tenant(s) with permission of owner of legal title
 - _____ Other (describe) _____

4. Attorney, if any, for Applicant(s):

- A. Name (s): _____
- B. Mailing Address: _____
- C. Telephone Number: _____

5. Owner(s) of legal title of subject property (if other than Applicant(s)):

- A. Name (s): _____
- B. Mailing Address: _____
- C. Telephone Number: _____

6. Subject property:

A. Present zoning district classification: _____

B. Number and street address: _____

C. Location, with reference to nearby intersections or prominent features:

D. Tax map identification: Block: _____ Unit: _____

E. Dimensions:

(1) Area: _____

(2) Frontage: _____

(3) Depth: _____

F. Size, construction and use of existing improvements; or use of land, if unimproved.

7. Describe the proposed improvements, additions, uses, and/or other development of the subject property to be made under this Application, including the size of the same and the materials and general construction thereof.

8. Describe the manner in which proposed improvements, additions, uses and/or other development differ from the permitted as of right.

9. State the factual and legal grounds believed to support this Application, including citations to specific sections of the Zoning Ordinance, SALDO, or other ordinances or acts relied upon.

10. Has any previous application (including a previous challenge, appeal or petition) been filed concerning subject matter of this Application? _____ If yes, specify.

11. List the names and addresses of all owners and occupiers of every lot on the same street as the subject property that are within 500 feet of the subject property and of every lot not on the same street within a 500 foot radius of subject property. [Section 1507.C of the Zoning Ordinance]

12. If Item 2.A.2. (procedural challenges) has been checked, set forth the procedural questions or alleged defects in the process of enactment or adoption to be decided by this Application.

13. If Items 2.A.3, 2.A.4, 2.A.8, or 2.B.3 (appeals from various determinations of the Zoning Officer or Township Engineer) has been checked, set forth the legal and/or factual issues to be decided by this Application, including any interpretations requested.

14. If Items 2.A.5 (variance), 2.A.6 (special exception), or 2.B.4 (conditional use) has been checked, set forth the provisions of the Zoning Ordinance from or under which the variance, special exception, or conditional use is being requested.

15. If Item 2.B.2 (amendments to Zoning Ordinance or SALDO) has been checked, set forth in an attachment hereto the exact text of the requested amendments.

I/we hereby certify that the above information is true and correct to the best of my//our knowledge, information or belief.

Applicant(s)

CONSENT OF OWNER(S) OF LEGAL TITLE

(To be completed if the Applicant(s) is/are not the owner(s) of legal title of the subject property.)

I/we hereby represent and acknowledge that I/we am/are the owner(s) of legal title of the subject property of this application, and that I/we hereby consent to the filing of this Application by the Applicant(s) named herein.

Owner(s) of legal title:

Date: _____

NOTES:

- A. "MPC".** "MPC" means the Pennsylvania Municipalities Planning Code, Act of 1968, P.L. 805, No. 247, as reenacted and amended, 53 P.S. §10101 et seq.
- B. Supplemental Sheets.** If additional space is required to provide the information requested in and by the Application, supplemental sheets, 8½" x 11" each, may be used and attached.
- C. Plot Plans.**
1. A plot plan of the subject property shall accompany the Application. Seven copies of the plot plan shall be required along with seven copies of the application.
 2. The plot plan shall be prepared and bear the seal of a professional engineer and/or surveyor as appropriate. However, except as set forth below, the Zoning Hearing Board or the Board of Supervisors, as the case may be, may accept a plot plan not prepared by and bearing the seal of a professional engineer and/or surveyor provided that the person who prepared the plan appears at the hearing upon the Application and states under oath that the plan is accurate and complete. The plot plan to accompany an Application under Items 2.A.4., 2.A.8, or 2.B.3., and to accompany any Application the subject property of which lies in whole or in part in a Flood Plain District, must be prepared by and bear the seal of a professional engineer and/or surveyor as appropriate.
 3. The plot plan must contain all information relevant to and necessary to decide the Application, including, but not limited to, the following: streets (public and private) abutting the subject property; the dimensions and area of the subject property; the dimensions and location of existing buildings and other improvements on the subject property; and the dimensions and locations of proposed uses, buildings and other improvements on the subject property.
- D. Validity Challenges.** Applications under Items 2.A.1 or 2.B.1 must be accompanied by the submissions required by applicable provisions of Section 916.1 of the MPC.
- E. Determination Appeals.** Applications under Items 2.A.3, 2.A.4, 2.A.7, 2.A.8, or 2.B.3 must be accompanied by complete copies of the determination being appealed.
- F. Variances and Special Exceptions Concerning Property Within a Flood Plain District.** Applications under Items 2.A.5 or 2.A.6, which concerns subject property located in whole or in part in a Flood Plain District, shall include or be accompanied by (a) detailed engineering studies indicating the effects on drainage and streams on all adjacent properties as well as the subject property, and (b) an application to amend the boundaries of the Flood Plain District if such boundaries will be affected by the use, activity or development proposed by the Application. [Section 1506.C of the Zoning Ordinance]
- G. Copies of Existing Ordinance Provisions and Map.** Applications Items Section 2.A.1, 2.A.2, 2.B.1 or 2.B.2 shall be accompanied by a copy or copies, as follows, of the existing ordinance provisions or map being challenged or to be amended. Seven copies of the ordinance provisions and seven copies of the map being challenged or to be amended shall be provided.
- H. Filing Fee.** Each Application shall be accompanied by the required filing fee as set forth in the current Schedule of Fees and Costs.
- I. Subpoenas.** Blank forms of subpoenas and subpoenas duces tecum, to be issued by the Zoning Hearing Board or the Board of Supervisors to the extent authorized by law in connection with its hearing and decision upon an Application, may be obtained from the Township. The cost of each blank form shall be \$1.00. The responsibility, including the cost, of completing the form for execution and issuance and of serving the subpoena when executed and issued shall be that of the person requesting the issuance of the subpoena.

- J. Lapse of Variance and Special Exceptions.** A variance or special exception granted by the Zoning Hearing Board shall lapse and become void and of no effect if the Applicant(s) fails(s) to obtain necessary permits and commence substantial construction or substantial use in connection with the variance or special exception within twenty four (24) months from the date of the order of the Zoning Hearing Board granting the variance or special exception. The Zoning Hearing Board, upon application and for good cause shown, after notice and hearing, may grant up to one (1) additional 24-month extension. [Section 1514.2 of the Zoning Ordinance]
- K. Checks.** All checks in payment of fees or other amounts to the Township in connection with the Application shall be payable to the order of "East Coventry Township". A W-9 Form must accompany the check. The W-9 Form and check must match.
- L. Evidence of Ownership.** The Applicant(s) shall be prepared to submit at the hearing on the Application the original (or a true, correct and complete copy) of the deed, lease or other instrument which evidences the ownership or other interest of the Applicant(s) in the subject property.